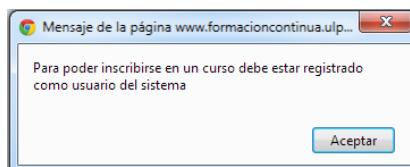


Once you click the link

[http://www.formacioncontinua.ulpgc.es/?q=alumnos\\_mostrar\\_curso&categoria\\_formativa=6&idCurso=4666](http://www.formacioncontinua.ulpgc.es/?q=alumnos_mostrar_curso&categoria_formativa=6&idCurso=4666), you will be directed to online payment service enabled by Continuing Education Center (CFC) of ULPGC. Click the link showed below

The following box appears. Click "Aceptar"



In the next window, log yourself in the service typing your user (*usuario*) and password (*contraseña*) or, if you do not have an account yet, make the registration clicking on the link "Proceso de Registro".

In this page you have to fill the fields with the data required so far (Apellido 1 -> First Surname, Apellido 2 -> Second Surname, Nombre -> Name, Sexo -> Sex, Identificación -> Identification). As all fields are required, we recommend those people with only one surname, set the field "Apellido 2" as "None". Terms must be accepted.

The screenshot shows a registration form for the International Conference on Evolutionary and Deterministic Methods for Design, Optimization and Control with Applications to Industrial and Societal Problems (EUROGEN 2013). The form includes fields for personal information (Apellido 1, Apellido 2, Nombre, Sexo, Identificación, NIF), a calendar for May 2013, and a checkbox for accepting terms and conditions. A large blue button labeled "Accept the Terms" is prominently displayed.

In the next page you will be asked for extra information including the username and password (date of birth -> Fecha de nacimiento, Current Address -> Domicilio Actual, Telephone Number -> Número de teléfono 1 and Mobile phone number -> Móvil).

*NOTE: If the username you created already exists, a popup window will appear with the following message: "El usuario ya existe".*

Once the registration is completed go the online payment service and enter the link "Inscríbete ahora"

The screenshot shows a confirmation page for the International Conference on Evolutionary and Deterministic Methods for Design, Optimization and Control with Applications to Industrial and Societal Problems (EUROGEN 2013). It displays course details, payment information, and links to related courses and social media.

Check the assistance mode of your preference (delegate -> *público en General* or student -> *Estudiantes Universitarios*) and click "Calcular". If everything goes correctly, click "Matricular". The next window appears:

The screenshot shows a web page for 'FORMACIÓN Y DESARROLLO DE RECURSOS HUMANOS'. At the top right, there's a user session ID '928457222' and a link to 'formacion@ulp.ulpgc.es'. Below that is a 'Cerrar sesión' button and a search bar. On the left, a sidebar menu includes 'Área de usuario' with options like 'Inicio', 'Estado de mis cursos', 'Mis cursos realizados', 'Modificar mis datos', 'Duplicado de certificados', and 'Cambiar contraseña'. The main content area displays a table for 'Formas de pago' with one row for 'CJ-03/13' (International Conference on Evolutionary and Deterministic Methods for Design, Optimization and Control with Applications to Industrial and Societal Problems (EUROGEN 2013)). It shows a total price of 400.00 €. Below the table, a note says 'Puede realizar la matrícula utilizando las siguientes formas de pago, elija la que prefiera...'. A dropdown menu shows 'A través de internet' selected. At the bottom are 'Volver atrás' and 'Siguiente' buttons.

Choose Internet Payment ("A través de internet) and you will be sent to the bank service, where you will be asked for entering your credit card data.

A verification window appears. Confirm the payment:

This screenshot shows the same website layout as the previous one, but the sidebar menu is collapsed. The main content area now displays a table for 'Detalles de la forma de pago' with the same information as before. At the bottom, there are two buttons: 'Volver atrás' and 'Confirmar matrícula y pagar por Internet'.

When the payment is made, if you have submitted a paper, send us an e-mail indicating the paper's title and paper number to the following direction: [eurogen2013@ulpgc.es](mailto:eurogen2013@ulpgc.es). Registration fee paid as student should include an attached file with certification or proof of that condition in the email.

Otherwise, you may choose Bank Transfer ("Ingreso en Cuenta"). Then, download the proof of registration ("Justificante de Solicitud de Matrícula") to get Eurogen 2013 account number.

**NOTE: The prices showed in the snapshots will vary depending on the period the payment is made. Get information here: <http://www.eurogen2013.ulpgc.es/registration/>**

If any problem arises during the registration process send an email to [formacion@ulp.ulpgc.es](mailto:formacion@ulp.ulpgc.es) or call to (+34)928457222, indicating your name, surname and Identification Card or Passport.